



**Australian Government**

# **TAE40116 Certificate IV in Training and Assessment**

**Release 3**

# TAE40116 Certificate IV in Training and Assessment

## Modification History

Release	Comments
Release 3	<p>This version first released with the TAE Training and Education Training Package Version 4.0.</p> <p>Addition of the following two units of competency to the elective bank:</p> <ul style="list-style-type: none"> <li>• TAEASS404 Assess competence in an online environment</li> <li>• TAEDEL405 Plan, organise and facilitate online learning.</li> </ul>
Release 2	<p>This version was released with TAE Training and Education Training Package Version 3.0. Unit added to elective bank.</p>
Release 1	<p>This qualification first released with TAE Training and Education Training Package Version 2.0.</p>

## Qualification Description

This qualification reflects the roles of individuals delivering training and assessment services in the vocational education and training (VET) sector.

This qualification (or the skill sets derived from units of competency within it) is also suitable preparation for those engaged in the delivery of training and assessment of competence in a workplace context, as a component of a structured VET program.

The volume of learning of a Certificate IV in Training and Assessment is typically six months to two years.

### Licensing/Regulatory Information

Achievement of this qualification by trainers is a requirement of the Standards for Registered Training Organisations (RTOs) 2015.

## Entry Requirements

Those entering this program must be able to demonstrate vocational competency in their proposed teaching and assessing area. Vocational competency is defined as broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

## Packaging Rules

Total number of units = 10

**9 core units** plus

**1 elective unit**

The elective unit may be:

- from the elective list below
- from any currently endorsed Training Package or accredited course at Certificate IV or above.

The elective unit chosen must be relevant to the work outcome and meet local industry needs.

### Core Units

TAEASS401 Plan assessment activities and processes

TAEASS402 Assess competence

TAEASS403 Participate in assessment validation

TAEASS502 Design and develop assessment tools

TAEDEL401 Plan, organise and deliver group-based learning

TAEDEL402 Plan, organise and facilitate learning in the workplace

TAEDES401 Design and develop learning programs

TAEDES402 Use training packages and accredited courses to meet client needs

TAELLN411 Address adult language, literacy and numeracy skills

### Elective Units

TAEASS301 Contribute to assessment

TAEASS404 Assess competence in an online environment

TAEDEL301 Provide work skill instruction

TAEDEL403 Coordinate and facilitate distance-based learning

TAEDEL404 Mentor in the workplace

TAEDEL405 Plan, organise and facilitate online learning

TAEDEL501 Facilitate e-learning

TAELLN412 Access resources and support to address foundation skills in vocational practice

TAELLN413 Integrate foundation skills into vocational training delivery

TAETAS401 Maintain training and assessment information

TAEXDB401 Plan and implement individual support plans for learners with disability

BSBAUD411 Participate in quality audits

BSBCM411 Make presentations

BSBHRM413 Support the learning and development of teams and individuals

BSBMKG434 Promote products and services

BSBREL402 Build client relationships and business networks

BSBRES411 Analyse and present research information

## **Qualification Mapping Information**

No equivalent qualification. Supersedes and is not equivalent to TAE40110 Certificate IV in Training and Assessment.

## **Links**

Companion Volume Implementation Guide is available from VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=35337905-785d-4f93-8777-e9991ad4c6c3>